

Deadlines:

Quarterly grant requests (over \$1,000): January 2, April 1, July 1, October 1

Monthly small grant requests (\$1,000 or less): Last Friday of every month.

Grant Requirements:

- Proposals must fulfill the mission of Barberton Community Foundation: *to strengthen the Barberton community for current and future generations by providing leadership, fostering collaboration, and creating a legacy of giving to do good.*
- Proposals must benefit the citizens of Barberton, the City of Barberton, or Barberton City Schools.
- Proposals should demonstrate both a measurable need and impact on the community.
- Any proposal for the benefit of Barberton City Schools and its students must first be submitted to the Superintendent for review and approval by the Barberton City School District Board.
- Any proposal for the benefit of the City of Barberton must first be submitted for approval by City Council.
- The proposal must demonstrate under what strategic granting model this project aligns.
 - Responsive Grant: address short term needs in our community.
 - Strategic Collaboration Grant: working with the Foundation and other partners to launch programs that maximize community impact.
 - Foundation Facilitated Initiative: facilitated and/or initiated by the Foundation for continual development of community driven initiatives that support transformational change.

Grant Eligibility:

- The applying organization must be a **“qualified organization,”** which means an organization described in Section 501(c)(3) and Sections 509(a)(1) or (2) of the Internal Revenue Code **OR** is a government unit described in Section 170(c)(1) and 170(b)(1)(A)(v) of the Code.
- The organization must have been **in existence for a minimum of two years** prior to application. The organization need not have been a “qualified organization” for two years.

Grants are not Given to:

- Projects that do not benefit the citizens of Barberton
- Individuals
- Fund on-going operating expenses
- Fund debt-reductions, deficits, or previous obligations
- Fund annual fund-raising drives or fund-raising activities
- Fund political projects, sabbatical leaves, or scholarly research
- Fund venture capital for competitive profit-making activities
- Religious organizations for religious purposes
- Endowments housed at institutions other than Barberton Community Foundation



Quarterly Grants (Over \$1,000):

Application (3 Copies)

- Cover Sheet
- Grant Request Form
- Grant Narrative

Organization Information (1 Copy)

- Organization Mission/Vision
- Brief Overview of the Organization (Services and Impact)
- Organization History
- Organizational Chart
- Board of Directors List

- Board Minutes Approving the Proposal
- Current Year Budget
- Most Current Audited Financial Statement or 990
- IRS Determination Letter

School Applicants

- Letter of Support from Superintendent

City Applicants

- City Council Minutes Approving the Proposal

Small Grants (Under \$1,000):

Application (2 Copies)

- Cover Sheet
- Grant Request Form
- Grant Narrative

Organization Information (1 Copy)

- Organization Mission/Vision
- Brief Overview of the Organization (Services and Impact)
- Organization History
- Organizational Chart
- Board of Directors List

Reference (1 Copy)

- Letter of Support/Recommendation

Date: _____

Organization Information

Name of Organization: _____

Full Mailing Address: _____

Program Contact and Title: _____

Telephone: _____ Email: _____

EIN Number: _____ 501(c)(3) organization? Yes No

Project Overview

Project Title: _____

Start Date: _____ End Date: _____

Amount Requested: _____ Total Project Budget: _____

This project will benefit the residents of Barberton: Yes No

Under what area of strategic focus of the Foundation does this project align?

Education and Economic/Workforce Development

Health and Wellness

Arts and Community

Please explain how this project aligns with the selected area of strategic focus: _____

Under what area of strategic granting of the Foundation does this project align:

(This does not need to be filled out for a small grant request)

- (1) Responsive** - defined as a response to a nonprofit or community's needs, and led by the nonprofit or community members. The project will have a defined short-term life cycle with simple quantitative and qualitative outputs.

- (2) Strategic Collaboration** - defined as working with the Foundation and other partners to launch programs that maximize community impact. The project is a longer effort, focused on improving or coordinating programs that maximize community impact. The project scope may have limited board and higher staff involvement. An evaluation of quantitative and qualitative results is expected.

- (3) Foundation Facilitated Initiative** - defined as facilitated and/or initiated by the Foundation for continual development of community driven initiatives that support transformational change. There is high board and staff involvement. The project scope is a long-term process, with a formal evaluation of quantitative and qualitative results.

Please explain how this project aligns with the selected strategic grant making category:

Please list any other collaborators on this project:

Project Objectives and Measurement of Results

List up to 3 project objectives and how you will measure project results

1.

2.

3.

Project Budget

Please indicate how you will leverage this project (leverage is defined as: “value added” which can be cash or in kind including but not limited to, supplies, volunteer, professional assistance, and/or equipment.) _____

Revenue	Amount	
Barb Comm Fdn		
Fees for Service		
Membership Dues		
In-kind		
Other Funders (list)		Secured?
Total Revenue		
Expenses		
Salaries/Benefits		
Contracted Services		
Supplies/Equipment		
In-kind expenditures		
Advertising		
Printing		
Other (list)		
Total Expenses		
Net		

The Foundation isn't always able to fully fund projects. How will partial funding affect your project?

Project Narrative

In the space allotted (1 page), describe the population to be served and how it will benefit from this project. What do you expect to happen as a result of this grant? How will you fund this program/project in the future?