BARBERTON
COMMUNITY FOUNDATION

APPLICATION SUMMARY (it may be helpful to complete this section last)

Date of Application

Organization

Project Name
Should be descriptive, with key words related to your project. (10 words max)

Project Description
(50 words max)

☐ Existing Program/Project   ☐ New/Start-up Program/Project

Amount Requested

Total Budget for this Program/Project

Anticipated Project Start and End Dates: From   To

Total Number of Barberton residents to be served during grant period:

Brief Description of Intended Use of Grant Funds (Please be Specific) (50-100 Words)

TYPE OF REQUEST (Choose One)

☐ Operating   ☐ Program/Project   ☐ Capital   ☐ Technical Assistance

☐ Other (Specify)

Brief Demographic Description of Targeted Barberton Population Served by this Program/Project
(Please Check All That Apply)

☐ Children   ☐ Female   ☐ Hispanic
☐ Adults   ☐ Male   ☐ Caucasian
☐ Seniors   ☐ African-American ☐ Individuals with Disabilities
                                       ☐ Other

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CONTACT INFORMATION (Best person to answer questions about the grant.)

Proposal Contact Name

 Title

Phone   Email

Organization Website

ORGANIZATION INFORMATION

Applicant Organization (Full Legal Name)

Doing Business As

Previous Name (If Changed)

Tax Exempt ID # (EIN)

Name of Executive Director

Name of Fiscal Sponsor (If Applicable)

ORGANIZATION CONTACT INFORMATION

Contact Name

Title

Phone

Email

Street Address

City   State   Zip

Mailing Address (If Different Than Street Address)

City   State   Zip

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ORGANIZATION & FINANCIAL INFORMATION

Organization's Mission Statement

Organization's Budgeted Expenses for Current Year

Link to most recent 990 on Guidestar

Fiscal Year End (mm/dd/yy)

Do You Have an Endowment?   Endowment Size

Where is it held?

Organization's Major Funding Sources (e.g., United Way, local community foundation, county board of health, etc.) by Percentage

% of Board Member Giving

SIGNATURE OF EXECUTIVE DIRECTOR

_____   _____

Name   Date

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STATEMENT OF NEED OR COMMUNITY BENEFIT

What is the problem, challenge or need that is unaddressed or unmet? Or what is the community impact of this program or project? (250 Words)

Share your research, evidence or personal experience that shows this need exists in Barberton. This can be anecdotal; personal experience or observation is valid. (200 Words)

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PROGRAM/PROJECT DESCRIPTION & METHODOLOGY

Description of program/project, including brief description of goals and objectives for program/project and evidence of use of best practices. (For example, is this program/project based on a program that has been shown to be effective in other settings? Is it based on national standards?) If the initiative is a pilot project and has not been done before, please list assumptions on why new approach will succeed. (500 words)

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How and with whom will you collaborate on this particular program/project? (200 Words)

Why is your organization positioned to address this need or benefit (e.g., skills, location, etc.)? (200 Words)

How is your project different from similar existing projects at other organizations? (200 Words)

EVALUATION, IMPACT AND OUTCOMES
Please see glossary for definition of "Outcomes."

Provide specific short-term, intermediate and/or long-term outcomes of this program/project and the time frames within which they will occur. (200 Words)

How will outcomes be measured and who (e.g. staff, consultant, etc.) will measure them? (200 Words)

How will the results be used and disseminated by your organization and/or others? (200 Words)

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How will the project's constituents and/or clients be actively involved in evaluating the project? (200 Words)

If this is an ongoing program/project or if its purpose is to provide direct support to an ongoing program/ project, summarize past quantitative and qualitative outcomes of the program/project. (300 Words)

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PROGRAM/PROJECT FUNDING PLANS

List other funders to whom this current proposal has been or will be submitted. For each funder, indicate amount requested and status of request (e.g. "to be submitted," "pending," "funded," or "declined").
If funded, specify amount of grant and date received.

Attachment required: Include a complete list of funders with your project budget, which should include all revenue and expenses.

FUNDER	STATUS OF REQUEST	AMOUNT	DATE RECEIVED

Other anticipated funding for this current proposal:

Earned revenue

In-kind support

Special events

Fundraisers, etc.

The Foundation isn't always able to fully fund projects. How would partial funding affect your project?
(50 Words)

If this will be an ongoing program/project, describe plans and specific sources for future/long-term funding. (50 Words)

ORGANIZATIONAL BACKGROUND

Brief summary of organization's history and statement of organization's mission. (100 Words Each)

Brief description of current programs/projects and activities:

Description of Barberton population served by your organization:

Evidence of organization's overall effectiveness: Please list your organization's key outcomes.

Please describe an accomplishment from the past year you are most proud of as an organization.

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CHECKLIST FOR REQUIRED ATTACHMENTS

☐ Project budget

☐ Total organizational budget for current fiscal year including a column showing the organization's year-to-date status (budget vs. actual).

☐ Most recently completed audit if available, including auditor's notes and management letter if issued.

☐ IRS letter of determination 501(c)(3), or if such a letter does not exist, see specific funder requirements online at barbertoncf.org

☐ Names and organizations of board members, plus board organizational chart
Option to include link to chart:

☐ List of key staff members and organizational chart
Option to include link to chart:

☐ I have defined all acronyms used in this application.

☐ If you currently have an active grant for this project: Attach an interim grant report OR speak to the status/progress of your currently funded project in the narrative of this request.

For Barberton City School applicants:

☐ Project Budget

☐ Letter from Superintendent

HOW TO SUBMIT

Address applications to Carrie Herman, Director of Community Impact, at Barberton Community Foundation. Please email grant requests to Carrie at cherman@barbertoncf.org. Call us with any questions at 330-745-5995 or for more information visit barbertoncf.org.

Grant Deadlines:
February 1 - Education and Workforce & Economic Development
June 1 - Health and Wellness
October 1 - Arts and Community

*If submitting a paper application, please provide one (1) copy of the items below. Do not staple.

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