

Barberton Community Foundation

Annual Evaluation

Date:

Organization:

Project:

Grant Amount:

Grant Number:

Please note:

- Kindly refer to your grant number and program name in all correspondence.
- Include with your report a *detailed* financial accounting of all grant funds (copies of receipts and purchase orders as well as a line item budget).
- Your report should address each of the items below. Answers need not be lengthy; two to five pages for the report is adequate.

Program Statistics:

Note the overall program objective and then briefly document: 1) who benefited from the program; 2) how many benefited; and 3) how many units were provided.

Indicate how the program was evaluated, including relevant documentation and findings.

Example: To introduce school-age children to the world of jazz. (1) youth in grades 4 - 6; (2) 300 students from 2 schools; (3) 10 introduction to Jazz concerts were performed at the two schools.

The program was evaluated through the use of participant surveys. Parents, teachers, students and school administrators completed the instrument. Of the 250 returned surveys, 95% (238) gave the performance an above average or great rating.

Learning Process:

By answering the following questions, you will assist the Foundation and others in learning about the challenges faced by organizations and the best practices utilized at each. This section can address any aspect of the program: marketing, recruitment, process, staff involvement, working with contractors, etc.

1. What challenges did you face in connection with this project? How did you address these challenges?
2. What, if anything, went better than expected?
3. What advice would you give to other organizations that were trying to implement a similar program?

The Impact on Barberton:

Please submit a story or anecdote about someone or some group that has experienced a positive outcome because of this grant. You do not need to include individual names, thereby ensuring confidentiality. This information may be used in a future newsletter.

Recognition:

List how the Barberton Community Foundation was recognized for supporting this program. Methods of recognition include:

- A news release to the area newspapers and/or radio stations.
- A mention in an annual report or newsletter.
- Recognition at a ceremony celebrating the project.
- A mention in a brochure related to the project.

If you require a copy of the Barberton Community Foundation logo, please contact the Foundation office at 330-745-5995.